

## **Satisfactory Academic Progress**

Department of Education regulations define satisfactory academic progress for a student as being on pace to complete the program in the normal timeframe (or completing 66.67% of the courses attempted). Both GPA and completing courses attempted are factors in satisfactory progress. This policy applies to all students regardless of whether or not they receive Title IV funds.

Students need to meet the academic standards of Athena to assure the student will meet the academic requirements for graduation. A student may attempt up to 150% of the number of credit hours in his or her program. To be on pace to graduate in a timely manner, a student should complete 2/3 (66.67%) of attempted credit hours each quarter. Students must maintain a 2.0 GPA at all times. Students failing to meet these requirements will fall under one or more of the following statuses:

### **Academic Warning**

After a student attempts 12 credit hours, he/she may be placed on academic warning if the cumulative GPA is less than 2.0 or less than 9 credits were completed.

A student may be placed on Academic Watch if the cumulative point average is less than 2.0 after attempting 11 or fewer credit hours.

### **Academic Probation**

After a student attempts 24 credit hours, he/she may be placed on probation if the cumulative GPA is below 2.0 or less than 18 credits were completed. If a student has a cumulative average of 2.0 or better, the student may be removed from academic probation. A student with 24 or more GPA hours who is on academic probation and who has an average for a quarter of 2.0 or better, but has a cumulative average less than 2.0, is continued on academic probation

### **Academic Suspension**

A student who is on academic probation and does not earn a GPA of 2.0 for the quarter may be suspended. The period of suspension is one quarter.

### **Academic Dismissal**

A second academic suspension for low scholarship may constitute an academic dismissal.

### **First Quarter Dismissal**

Any first-quarter student who earns all F's is subject to dismissal. Athena Career Academy reserves the right to allow a student to continue based on the analysis of the circumstances such as an accident, grievous personal loss, or other circumstances beyond the student's control. The student will be required to sit out one quarter following dismissal.

A student who enters Athena on a Conditional status, based on entrance scores, is dismissed and ineligible to return if he/she does not attain a 2.0 GPA during his/her first quarter.

**Financial Aid Warning** - A status assigned to a student who fails to make satisfactory academic progress.

- Warning status lasts for one quarter, during which the student may continue to receive financial aid.

Students who fail to make satisfactory progress after the warning period lose their aid eligibility unless they successfully appeal and are placed on probation (see Appeal Process below).

**Financial Aid Probation** – status assigned by a school to a student who fails to make satisfactory academic progress who has:

- Appealed the loss of Title IV aid eligibility
- Had eligibility for aid reinstated by the school. Students who opt to return without the use of Title IV funding will be held to the same standards as all other Athena students. All attempted courses, including incompletes, withdrawals, repetitions, pass/no pass, courses take summer term, and courses take without the use of Title IV funds are considered when calculating hours attempted vs. hours earned. Transferred credits from another institution, if applied toward the educational program will be counted toward the 150% maximum time frame for graduation. Only credit hours attempted which apply toward the new educational program will be counted.

**Appeal Process** – a process by which a student who is not meeting the school's standards is allowed to petition the institution for reconsideration.

Students wishing to appeal will be required to submit a letter of an appeal to the Financial Aid Office.